

AUSTRALIAN FULBRIGHT ALUMNI ASSOCIATION (AFAA)

2017 ANNUAL GENERAL MEETING (AGM)

MINUTES

DATE: Thursday 9 March, 2017

TIME: 5:30pm EDST

PLACE: In person and by teleconference: University House, Australian National University, Canberra ACT

1. MEETING OPEN

2. APOLOGIES AND ATTENDANCE

- Attendance: Iain Butterworth (President), Vanessa Adams (Secretary), Earl Dudley (Public Officer), Richard Adams (Committee Member), Jonathan Paget (Committee Member, teleconference), Susanita Dudley, Janet Flint, Josiah Khor, Paul Hubbard, John Hutchinson, Peter Kell, Damien Pearce, Margaret Thornton
- Apologies: Joanne Daly, Rosalind Header (Vice President), Harris Eyre (Committee Member), Peter Jarvis (Committee Member Elect)

3. PRESIDENT'S OPENING

- Opening of AGM by President Iain Butterworth
- Presidents Report

4. STRATEGIC DIRECTION

- Discussion around activities that AFAA can undertake to engage members and reinvigorate membership
 - National event such as conference
 - Fundraising to support alumni scholarship or new initiative
- Continue to engage and support new scholars before, during and after fellowship year.
 - Discuss with the Commission ongoing greetings/introductions with new scholars
- Annual National event – goal is to host national event every 1-2 years. This event would be a symposium/conference style event where members would receive a reduced attendance rate. This event would

stimulate open debate around topics of interest and provide a national forum to bring together alumni and peers.

- Host inaugural event in November 2017 in conjunction with scheduled Victoria Salon

5. 2016 AUDITOR REPORT

- Financial report and auditor report tabled. Motion to accept 2016 report. All in favor.
- Discussion around 2017 and future budgets following 2016 report. Membership dropped by 25% due to non-renewals or missing contacts (of 100 non-renewals 30 were due to lack of appropriate contacts when membership database transferred from Commission). Due to cycle of 1 and 5 year memberships expiring by 2018 lower income expected (~5K).
- Ongoing recurring annual expenditures of ~3,750 includes membership platform, website costs, PO Box, AGM meeting costs and insurance. Note that insurance currently covers public liability and legal liability. Will need to explore to expand to include volunteers and possibly other events. This may increase costs.
- Noted that we currently hold ~100K surplus. Therefore in 2017 if run at deficit in order to continue support of chapters and strategic new initiatives would be OK. However, a strategic plan is needed to guide future expenditures, ensure financial sustainability and direct expenditures to future strategic initiatives

6. COMMITTEE NOMINATIONS

- Nominations for Committee are:
- Continuing:
 - i. Iain Butterworth –President
 - ii. Vanessa Adams – Secretary
 - iii. Rosalind Header – Vice President
 - iv. Harris Eyre – General Member
 - v. Richard Adams – General Member
 - vi. Jonathan Paget – General Member
- New:

i. Peter Jarvis – General Member

- VOTE: all nominations approved. Motion to allow Committee to approve a Treasurer once nominated. All in favor. Motion to keep Earl Dudley as Public officer. All in favor.
- ACTION: all committee members to provide full name and address to Vanessa to compile and provide Earl for ACT paperwork.

7. OTHER BUSINESS

- Nil

8. MEETING CLOSED (6:30PM)